



IAEA

International Atomic Energy Agency

Atoms for Peace and Development

Workshop to Exchange Experience among Trainers on the IAEA's Models for Energy System Planning

IAEA Headquarters, Vienna, Austria
and virtual participation

13–16 December 2021

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Information Sheet

Introduction

The Planning and Economic Studies Section within the International Atomic Energy Agency's (IAEA) Department of Nuclear Energy is helping Member States to strengthen their capabilities for assessing sustainable energy strategies and to identify the potential role of various energy technologies, including nuclear power, as part of such strategies. External experts play an important role in the IAEA's provision of related capacity-building support to Member States. They provide a considerable contribution to IAEA training events, applying analytical tools developed by the IAEA. The experience accumulated by those involved in conducting such training events is of considerable value and should be shared among them as well as with other experts. Face-to-face sharing of experiences is an effective means of passing on knowledge among trainers and for deriving lessons learned in the field of capacity building related to the IAEA's analytical tools for energy planning. These experiences and lessons learned can also contribute to improving future training events and material.

Objectives

The purpose of this workshop is to:

- a) enable participants to share experiences related to training events they have conducted on the IAEA's analytical tools for energy planning;

- b) discuss lessons learned and best practices based on these experiences; and
- c) make recommendations for the improvement of future training events and materials.

The workshop will consist of a series of presentations by the experts, which will be followed by discussions in groups. Presentations will focus on sharing experts' experiences related to conducting training activities and solving modelling challenges and issues using the IAEA's energy planning tools. Based on joint discussions the participants will provide a series of recommendations that will contribute to the ongoing improvement of the IAEA's training events and material in this area.

Target Audience

The workshop will be attended by energy professionals/experts with experience in conducting training courses on energy planning using the IAEA's analytical tools and representatives of international organizations providing capacity building services and/or cooperating with the IAEA on this subject. The participants can come from national energy/electricity planning organizations, utilities, research institutions, academia and international/regional organizations.

Working Language(s)

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **15 October 2021**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **15 October 2021**.

Venue

The event will be held at the Vienna International Centre (VIC), where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

www.iaea.org/events.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretaries.